To Law Enforcement Authority:

Subject: Letter of Access – COVID-19 Response

Critical Infrastructure Access

Dear Sir/Madam:

In response to the [Local Stay-at-Home Order], issued by [County/City/State], effective on March XX, 2020, please be advised that the [----NAME----] is authorized to have access to XXX company facilities located in XXX, Texas. Critical infrastructure sectors and its workers are essential to maintain the service and products Americans depend on daily, especially in order to maintain resiliency during the COVID-19 response. This individual engages in activities that are recognized by the U.S. Department of Homeland Security as essential to continued critical infrastructure viability, including emergency response, operations, and maintenance personnel.

Per guidance from the US Department of Homeland Security’s Cybersecurity and Infrastructure Security Agency (CISA) on March 19, 2020, referenced in the **“Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response”** at https://www.cisa.gov/sites/default/files/publications/CISA-Guidance-on-Essential-Critical-Infrastructure-Workers-1-20-508c.pdf

“*If you work in a critical infrastructure industry, as defined by the Department of Homeland Security … you have a special responsibility to maintain your normal work schedule.*”

Please allow this letter to authorize their access accordingly. If you have any questions, please contact XXX at XXX. Thank you for your courtesy and cooperation.

Sincerely,

XXX

President/CEO

Company Name

Confirmation Phone number: